

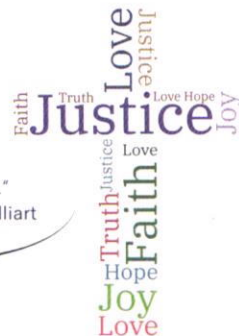


# St. Julie's Catholic High School

Headteacher Mrs Kate McCourt, BSc.(Hons), NPQH

"We must have courage in the century we live in. Great souls are needed, souls having the interest of God at heart."

St. Julie Billiart



23 January 2026

To: Parents/and those with parental responsibility of  
Registered Pupils of St Julie's Catholic High School

Dear Parents/Carers

## ELECTION OF PARENT GOVERNOR(S)

I write to invite nominations from parents to fill two vacancies for Parent Governor on the Governing Body.

The successful candidates will become full members of the Governing Body and serve for four years.

To be eligible for election, your child must be a registered pupil of this school when the election takes place. Details of the election procedure and nomination form are enclosed.

Governing Body meetings of this school are usually held one per term at 4.30pm on Wednesday but this could be changed if necessary to suit the convenience of the majority of Governors. Meetings usually last for approximately two hours. In addition, governors would be expected to join a committee with a meeting once per term.

Our Governing Body is keen that it represents the diversity of all families attending the school and we welcome applications from all backgrounds and ages. All governors should have a strong commitment to the role and to improving outcomes for children, an inquisitiveness to question and analyse and a willingness to learn. They need good inter-personal skills, appropriate levels of literacy in English and sufficient numeracy skills to understand data. Nominations would be particularly welcome from parents who are able to demonstrate these qualities.

It is important that appropriate checks are made on anybody who will be working in a school to prevent unsuitable people from gaining access to children. Accordingly, new governors **must** agree to provide proof of identity and undergo a check in line with current advice issued by the Department for Education.

If you wish to have further information regarding being a governor, I should be pleased to answer your queries. Alternatively, you may wish to contact the Clerk to Governors by emailing [clerktogovernors@stjulies.org.uk](mailto:clerktogovernors@stjulies.org.uk).

Yours sincerely

Mrs K McCourt  
Headteacher

# Election of Parent Governors



## NOMINATION FORM

Name

First Name(s)

Surname

Name to be entered  
on ballot paper (if  
different from above)

Address

Name(s) of child/children  
attending the school

Name(s)

School Year

**Statement** in support of your application for election as Parent Governor (*not to exceed 500 words*)



# Election of Parent Governors



## DECLARATION

School Governance legislation provides grounds for disqualification from being a school governor as follows:

- A person is disqualified from being a parent governor if they are an elected member of the LA or paid to work at the school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in any consecutive twelve month period at the time of election or appointment.
- Registered pupils cannot be governors.
- A governor must be aged 18 or over at the time of election or appointment.
- A person cannot hold more than one governor post at the same school at the same time.
- A person is disqualified from being a governor of a particular school if they have failed to attend the meetings of the governing body of that school for a continuous period of six months, beginning with the date of the first meeting they failed to attend, without the consent of the governing body.
- A person is disqualified from holding or continuing to hold office as a school governor if that person:
  - is the subject of a bankruptcy restrictions order; an interim bankruptcy restrictions order; debt relief restrictions order; an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced
  - is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
  - has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
  - has been removed from office an elected governor within the last five years
  - is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people
  - is barred from any regulated activity relating to children
  - is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008
  - is disqualified from working with children or from registering for childminding or providing day care
  - is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
  - subject to certain exceptions for overseas offences that do not correlate with a UK offence, has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
  - subject to certain exceptions for overseas offences that do not correlate with a UK offence, has received a prison sentence of two and a half years or more in the 20 years before becoming a governor
  - subject to certain exceptions for overseas offences that do not correlate with a UK offence, has at any time received a prison sentence of five years or more
  - has been convicted and fined for causing a nuisance or disturbance on school premises during the five years prior to or since becoming a governor
  - refuses to undergo an Enhanced Disclosure and Barring Service check, if requested.

**I have read the above grounds for disqualification from membership of a governing body, and I declare that I am not disqualified on any of these grounds.**

Signature

Date

